



Registration Terms and Conditions

REGISTRATION INFORMATION: Registration includes: all sessions, one continental breakfast, two lunches, two receptions, and the participant roster. Travel and lodging arrangements are the sole responsibility of the delegate and not included in the registration fee. Registrations are only taken online, via fax, and via mail. Registrations cannot be taken over the phone. An e-mail confirmation will be sent to you upon receipt of your registration information. Contact information you provide on this form will be shared with other conference attendees and sponsors to facilitate networking and building professional relationships and to inform you about the conference. The hosts may use your contact details to advise you of other events and related information. **Please contact us in writing if you do not want this information shared. *If you do not wish your cell phone to be included in the participant roster, please check the appropriate box above.** All participants must wear their name badge at all programs/functions held in conjunction with **CHRIS**. **Spouses and Guests** are not permitted unless fully registered. **CHRIS** management reserves the right to qualify all registrants and allow or prohibit anyone from attending this event. Topics, speakers, agenda, networking, and other conference events are subject to change without notice.

CANCELLATIONS AND REFUNDS: Cancellations are by written request from the registered delegate only and apply to the policy in effect on the date the notification is received in the **CHRIS** Registration Department. Cancellation requests must be received on or before April 5, 2012, and are refundable less a US\$200 per person processing fee. Cancellations received after April 5, 2012, are non-refundable. Registrations are transferable to other persons interested in attending this event only (**CHRIS**, May 7-8, 2012). Registrations are transferable with written notice from the registered delegate only, up to April 23, 2012. After April 23, 2012, registrations are transferable with written notice for a fee of US\$200. Should any balance remain unpaid, the purchaser agrees to pay costs incurred for collection. If any part of or all the conference is changed or cancelled, the conference hosts are not responsible for covering airfare, hotel, or any other costs.

e-CONNECT OPT-OUT: The e-Connect networking feature allows **CHRIS** delegates to search and contact other registered colleagues before and during the **CHRIS** conference. The networking feature will enable communications via e-mail, but your e-mail address will not be disclosed to other delegates. All e-mail addresses will remain confidential at all times in e-Connect. Please visit www.CHRISconference.com for additional information about e-Connect. By registering for **CHRIS** you are automatically included in e-Connect. If you do not wish to be accessible through the e-Connect networking feature, please check the above box to opt-out of this service.

Please note:

- CHRIS name badges are required for all CHRIS events.
- Dress code for the conference is Business Attire.



If you have special needs, please let us know at the time you submit your registration information